



IMO 2019

60TH INTERNATIONAL
MATHEMATICAL OLYMPIAD

Honorary Patrons: Sir Timothy Gowers FRS
Dame Frances Kirwan FRS
Sir Andrew Wiles FRS

IMO 2019 Policy on the keeping and disclosure of personal and statistical information

- (a) Personal data will be held only in line with this policy statement and IMO2019's Data Protection Policy.
- (b) Personal data will be made available only to IMO 2019 Ltd board members and senior volunteers and then only for the legitimate purposes of the organisation. In relation to contestants, these purposes are the administration of the IMO2019 and providing records of IMO2019 to the official IMO website.
- (c) In addition, names with personal contact details of people under the age of 18 will only be made available to those who have undergone a DBS check.
- (d) The names and nationalities of all contestants will be published in the competition programme. Name, nationality, gender and contest score will be provided to the official IMO website. We will not publish or pass on these details without consent.
- (e) Other than publication on the official IMO website, commemorative publications and scans of the contestants'scripts, individual records of contestants will not be kept beyond December 2019.
- (f) Where sensitive information is requested (e.g. medical, passport etc.) it will not be kept beyond the end of December 2019.
- (g) Anyone holding personal data on behalf of, and for the purposes of, IMO2019 is required to keep it secure. This relates to both electronic and hard copies of personal data. In particular, contact details (home addresses, email addresses and phone numbers) should not be stored on laptops or other electronic media which are removed from secure offices unless this is necessary for running one of the organisation's activities.
- (h) All personal information passed to volunteers to enable them to fulfil their role will be sent electronically as a password encrypted document. The password or pass-phrase will be forwarded to the volunteer in person or by phone or by text.
- (i) Volunteers must delete personal information immediately following the end of the competition.
- (j) Limited sharing of information, including photos, with external organisations such as supporters, may take place with consent.
- (k) Mailing lists will not be supplied to outside organisations and outside individuals.

IMO 2019 Ltd

Directors:

Dr Geoff Smith MBE (Chair)
Prof Adam McBride OBE (Treasurer)
Dr Ceri Fiddes (Executive Director IMO 2019)
Mr Graham Keniston-Cooper
Mrs Sue Rossiter

The International Mathematical Olympiad 2019 in the United Kingdom

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Registered address: 16 Bloomfield Drive, Odd Down, Bath, BA2 2BG.

- (l) In the event of any doubt about the correct interpretation of this policy in particular cases, the matter will be referred initially to the organisation's Data Protection Officer for a decision. The Data Protection Officer may make decisions in line with existing policy and subject to the following requirements:
 - (i) Any issue related to personal data of those under the age of 18 must be referred to the organisation's designated Child Protection Person before a decision is made.
 - (ii) The Data Protection Officer must keep a written record of all matters referred to him or her, and the decision taken in each case.
- (m) This policy statement will be brought to the attention of all contestants, accompanying adults and observers and IMO2019 volunteers and officials who have access to personal data, and should be read in conjunction with the Data Protection Policy. It will be published on the IMO2019 website.
- (m) Scans of IMO2019 scripts will be retained indefinitely as a resource for the IMO Ethics Committee, in order that they may defend the integrity of the IMO. This evidence may be brought to the attention of a future IMO Jury in the event that irregular conduct is suspected.
- (n) This policy statement will be brought to the attention of all contestants, accompanying adults and observers and IMO2019 volunteers and officials who have access to personal data, and should be read in conjunction with the Data Protection Policy. It will be published on the IMO2019 website.